

ANNEXURE 12

FORM OF SHORT TENDER NOTICE

No.A1-1360/2023

Department: Alphonsa College, Pala

Sealed tenders are invited for the supply of the following stores:

List attached

The envelopes containing the tender should bear the superscription "Purchase of IT equipments, Computers, Printers etc" and should be addressed to the Principal Alphonsa College, Pala.

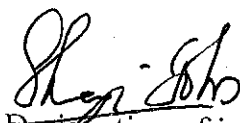
Last date for receipt of tenders will be 17/11/2023. Late tenders will not be accepted. The tenders will be opened at office of the Principal Alphonsa College, Pala on 18/11/2023 in the presence of such of the tenderers or their authorized representatives who may be present at that time.

Intending tenderers may, on application to the Principal Alphonsa College, Pala obtain the requisite tender forms on which tenders should be submitted. Application for the tender form should be accompanied by online payment of ₹ 5500/- which is the price fixed for a form/set of forms and which is not refundable under any circumstances. The tender forms are not transferable. Sale of tender forms will be closed at 17/11/2023 On 3 pm. Duplicate tender forms, if required will be issued at ₹ 5500/- per copy.

Place: Pala

Date 27/10/2023



  
(Name and Designation of issuing Officer)  
Dr. P. Saji Joran  
Principal in Charge  
Alphonsa College, Pala

## Conditions

### **1. Period and Terms of delivery:-**

- a) The items should be supplied within 20 days in the office of Principal, Alphonsa College, Pala on receipt of supply order.
- b) The items supplied should be installed by the supplier at their own cost in the appropriate place within the stipulated time.
- c) The date in which items can be supplied to be mentioned in the tender.

### **2. EMD**

The tender should follow EMD of Rs.37000/-

### **3. Security deposit**

The suppliers should deposit 1% security deposit of the billing amount and shall be released after 2 years.

### **4. GST**

The intending tenders should remit GST @ 18% of the cost of tender form and remittance details to be furnished.

### **5. Payment**

Payment will be released only after the satisfactory completion report from the technical committee.

Tender id 2023\_ACP\_G16470\_1