

ALPHONSA COLLEGE, PALA

INTERNAL QUALITY ASSURANCE CELL

**Report of the
Internal Academic and Administrative Audit
held on
16 March 2023**



**Internal Academic and Administrative Audit
held on 16 March 2023
for the academic year 2022-2023**

Members of audit team

Regeenamma

Dr. Sr. Regeenamma Joseph, Principal

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Annu Paul



Report of Academic and Administrative Audit 2022-23

In accordance with the planned timeline, the audit team conducted on-site observations and reviewed documentation of the Departments and the administrative offices.

Summary

Academic Activities:

- The institution demonstrates well structured curriculum planning and ensure effective curriculum delivery through institutionalised methods such as academic calendar, action plan, timetables, prepare course plans, submit work diary, etc.
- All departments offer subject based add on courses/value added courses/ skill based nsqf courses.
- The audit found a diverse range of teaching methodologies employed by faculty members, including lectures, seminars, workshops, and various experiential learning activities and various interactive and student-centered approaches to enhance engagement and learning outcomes.
- Assessment practices are comprehensive, with a mix of formative and summative assessments, both internal and external, used to evaluate student performance.
- The institution offers various support services such as scholarships, counselling, career guidance, training for competitive examinations, and academic advising to enhance student success.
- Institution encourages students to participate in various co-curricular activities- both cultural and sports competitions, and many of our students come out as winners in many competitions at university, state and national level.
- Faculty development initiatives are in place to enhance teaching effectiveness, research skills, and professional development.
- Conducted Open house, PTA meetings, Student satisfaction surveys, curricular feedback, feedback on teacher performance and institution etc to review and ensure prompt modification and improvements in academic performance of the institution.
- Regular monitoring and review to ensure ongoing compliance and adherence to best practices.
- Outstanding performance in university examinations, and accomplishments in sports and cultural competitions.
- Faculties have published books, chapters and papers in UGC carlelisted journals and conference proceedings.
- All Departments conducted extension activities to make the students sensitised for an emancipated society.
- Conducted regular alumni engagement activities.
- Conducted Mega job fair and regular placement activities
- More MoUs and linkages are established.

Administrative Workflows:

- Administrative processes are generally streamlined, with effective use of technology for tasks such as admissions, registration, and student record management.

Recommendations:

- Enhancing awareness of student support services.
- Customizing faculty development programs based on feedback.
- Review the reduced student enrollment in the previous year and make necessary actions
- Enhance publications of faculty
- Resource mobilisation for research.

Department of Mathematics

Criteria	Item	Status
I	Workload/ Time Table	Updated
	Curriculum Development and Assessment	Updated
	Add-on / Certificate courses	Updated
	Courses on Gender/ Environment	Updated
	Experiential learning	Updated
	Feedback on curriculum	Updated
II	Student enrolment / Profile	Updated
	SKAT/ Bridge courses conducted	Updated
	Programes for slow/ advanced learners	Updated
	Peer/ Cross teaching conducted	Updated
	Mentoring/ Tutorial reports	Updated
	Use of student centric/ ICT	Updated
	Internal evaluation and related grievances	Updated
	Result analysis	Updated
	Faculty Profile	Not updated
III	Resource mobilisation for research	Nil
	Number of Research guides	Nil
	Seminars/ Workshops conducted	Updated
	Research publications in UGC Carelisted journals/ Books/Chapters published	Updated
	Extension and Outreach programmes c	Updated
	MoU	Updated
IV	Infrastructure and learning resources	Updated
V	Capacity Building and Skills Enhancement initiatives	2019-20, 20-21,21-22 hardcopies not filed
	Guidance for competitive examinations	updated
	Student progression	Updated
	Placement of outgoing students	updated
	students qualifying in state/national/ international level examinations	updated
	Award/Medals received by students	Updated
	Student participation and activities	List of students and certificate for 2021-22 to be uploaded
	Alumni engagement	Updated
VI	Department Activity Report	Updated
	Participation in FDPs	Updated
	Funds received from philanthropists	Updated
	Annual Performance appraisal of teachers	Updated
VII	Gender equity programmes conducted	Updated
	Green campus initiatives	Updated
	Initiative	Updated
	Commemorative Days observed	Updated

Department of Physics

Criteria	Item	Status
I	Workload/ Time Table	Updated
	Curriculum Development and Assessment	Updated
	Add-on / Certificate courses	2
	Courses on Gender/ Environment	Updated
	Experiential learning	Updated
	Feedback on curriculum	Updated
II	Student enrolment / Profile	Updated
	SKAT/ Bridge courses conducted	Not updated
	Programes for slow/ advanced learners	Updated
	Peer/ Cross teaching conducted	Updated
	Mentoring/ Tutorial reports	Updated
	Use of student centric/ ICT	Updated
	Internal evaluation and related grievances	Updated
	Result analysis	Updated
	Faculty Profile	Not updated
III	Resource mobilisation for research	Nil
	Number of Research guides	1
	Seminars/ Workshops conducted	Updated
	Research publications in UGC Carelisted journals/ Books/Chapters published	Updated
	Extension and Outreach programmes c	Updated
	MoU	Updated
IV	Infrastructure and learning resources	Updated
V	Capacity Building and Skills Enhancement initiatives	updated
	Guidance for competitive examinations	2019-20, 20-21,21-22 hardcopies not filed
	Student progression	updated
	Placement of outgoing students	updated
	students qualifying in state/national/ international level examinations	updated
	Award/Medals received by students	updated
	Student participation and activities	updated
	Alumni engagement	Report , Brochure and photos for 2019-20,20-21,21-22 not filed
VI	Department Activity Report	Updated
	Participation in FDPs	Updated
	Funds received from philanthropists	Updated
	Annual Performance appraisal of teachers	Updated
VII	Gender equity programmes conducted	Updated
	Green campus initiatives	Updated
	Initiative	Updated
	Commemorative Days observed	Updated

Department of Chemistry

Criteria	Item	Status
I	Workload/ Time Table	Updated
	Curriculum Development and Assessment	Updated
	Add-on / Certificate courses	1
	Courses on Gender/ Environment	Updated
	Experiential learning	Updated
	Feedback on curriculum	Updated
II	Student enrolment / Profile	Updated
	SKAT/ Bridge courses conducted	Not updated
	Programes for slow/ advanced learners	Updated
	Peer/ Cross teaching conducted	Updated
	Mentoring/ Tutorial reports	Updated
	Use of student centric/ ICT	Updated
	Internal evaluation and related grievances	Not updated
	Result analysis	Updated
	Faculty Profile	Updated
III	Resource mobilisation for research	Nil
	Number of Research guides	2
	Seminars/ Workshops conducted	1
	Research publications in UGC Carelisted journals/ Books/Chapters published	Updated
	Extension and Outreach programmes c	Updated
	MoU	Updated
IV	Infrastructure and learning resources	Updated
V	Capacity Building and Skills Enhancement initiatives	Brochure for 2019-20,20-21 hardcopies not filed
	Guidance for competitive examinations	2019-20, 20-21,21-22 hardcopies not filed
	Student progression	updated
	Placement of outgoing students	Hardcopies of 20-21 only filed
	students qualifying in state/national/ international level examinations	Hardcopies for 2019-20,2020-21 not filed
	Award/Medals received by students	Dated updated only for 2022-23
	Student participation and activities	Separate student participation file and award file
	Alumni engagement	Report of 2019-20,20-21,21-22 not filed
VI	Department Activity Report	Updated
	Participation in FDPs	Updated
	Funds received from philanthropists	Updated
	Annual Performance appraisal of teachers	Updated
VII	Gender equity programmes conducted	Updated
	Green campus initiatives	Updated
	Initiative	Updated
	Commemorative Days observed	Updated

Department of Botany

Criteria	Item	Status
I	Workload/ Time Table	Remedial teaching pending
	Curriculum Development and Assessment	Updated
	Add-on / Certificate courses	1
	Courses on Gender/ Environment	Updated
	Experiential learning	Updated
	Feedback on curriculum	Updated
II	Student enrolment / Profile	Updated
	SKAT/ Bridge courses conducted	Updated
	Programes for slow/ advanced learners	Updated
	Peer/ Cross teaching conducted	Updated
	Mentoring/ Tutorial reports	Updated
	Use of student centric/ ICT	Updated
	Internal evaluation and related grievances	Updated
	Result analysis	Updated
III	Faculty Profile	Updated
	Resource mobilisation for research	Nil
	Number of Research guides	Nil
	Seminars/ Workshops conducted	Updated
	Research publications in UGC Carelisted journals/ Books/Chapters published	Updated
	Extension and Outreach programmes c	Updated
IV	MoU	Updated
	Infrastructure and learning resources	Updated
V	Capacity Building and Skills Enhancement initiatives	Updated
	Guidance for competitive examinations	Updated
	Student progression	Updated
	Placement of outgoing students	Updated
	students qualifying in state/national/ international level examinations	Updated
	Award/Medals received by students	Updated
	Student participation and activities	Updated
Alumni engagement	Updated	
VI	Department Activity Report	Updated
	Participation in FDPs	Updated
	Funds received from philanthropists	Updated
	Annual Performance appraisal of teachers	Updated
VII	Gender equity programmes conducted	Updated
	Green campus initiatives	Updated
	Initiative	Updated
	Commemorative Days observed	Updated

Department of Zoology

Criteria	Item	Status
I	Workload/ Time Table	Updated
	Curriculum Development and Assessment	Updated
	Add-on / Certificate courses	1
	Courses on Gender/ Environment	Updated
	Experiential learning	Updated
	Feedback on curriculum	Updated
II	Student enrolment / Profile	Updated
	SKAT/ Bridge courses conducted	Not updated
	Programes for slow/ advanced learners	Updated
	Peer/ Cross teaching conducted	Updated
	Mentoring/ Tutorial reports	Updated
	Use of student centric/ ICT	Updated
	Internal evaluation and related grievances	Updated
	Result analysis	Updated
	Faculty Profile	Not updated
III	Resource mobilisation for research	Nil
	Number of Research guides	3
	Seminars/ Workshops conducted	Updated
	Research publications in UGC Carelisted journals/ Books/Chapters published	Updated
	Extension and Outreach programmes c	Updated
	MoU	Updated
IV	Infrastructure and learning resources	Updated
V	Capacity Building and Skills Enhancement initiatives	Hardcopies of 2019-20 not filed
	Guidance for competitive examinations	Hardcopies of 2020-21 not filed
	Student progression	Hardcopies of 2019-2020 , 2020-21 not filed
	Placement of outgoing students	Updated
	students qualifying in state/national/ international level examinations	Updated
	Award/Medals received by students	Updated
	Student participation and activities	Updated
	Alumni engagement	Updated
VI	Department Activity Report	Updated
	Participation in FDPs	Updated
	Funds received from philanthropists	Updated
	Annual Performance appraisal of teachers	Updated
VII	Gender equity programmes conducted	Updated
	Green campus initiatives	Updated
	Initiative	Updated
	Commemorative Days observed	Updated

Department of Clinical Nutrition and Dietetics

Criteria	Item	Status
I	Workload/ Time Table	Not Updated
	Curriculum Development and Assessment	Not Updated
	Add-on / Certificate courses	0
	Courses on Gender/ Environment	Updated
	Experiential learning	Updated
	Feedback on curriculum	Updated
II	Student enrolment / Profile	Updated
	SKAT/ Bridge courses conducted	Updated
	Programes for slow/ advanced learners	Updated
	Peer/ Cross teaching conducted	Updated
	Mentoring/ Tutorial reports	Updated
	Use of student centric/ ICT	Updated
	Internal evaluation and related grievances	Updated
	Result analysis	Updated
	Faculty Profile	Updated
III	Resource mobilisation for research	Nil
	Number of Research guides	Nil
	Seminars/ Workshops conducted	Not Updated
	Research publications in UGC Carelisted journals/ Books/Chapters published	Not Updated
	Extension and Outreach programmes c	Updated
	MoU	Updated
IV	Infrastructure and learning resources	Updated
V	Capacity Building and Skills Enhancement initiatives	Updated
	Guidance for competitive examinations	Updated
	Student progression	Hardcopies of 2021-22 not filed, supporting documents not uploaded for 2022-23
	Placement of outgoing students	Hardcopies of 2021-22,22-23 not filed,
	students qualifying in state/national/ international level examinations	Updated
	Award/Medals received by students	Updated
	Student participation and activities	Updated
	Alumni engagement	Updated
VI	Department Activity Report	Updated
	Participation in FDPs	No participation
	Funds received from philanthropists	Updated
	Annual Performance appraisal of teachers	Updated
VII	Gender equity programmes conducted	Updated
	Green campus initiatives	Updated
	Initiative	Updated
	Commemorative Days observed	Updated

Department of English

Criteria	Item	Status
I	Workload/ Time Table	Updated
	Curriculum Development and Assessment	Updated
	Add-on / Certificate courses	2
	Courses on Gender/ Environment	Updated
	Experiential learning	Updated
	Feedback on curriculum	Updated
II	Student enrolment / Profile	Updated
	SKAT/ Bridge courses conducted	Updated
	Programes for slow/ advanced learners	Updated
	Peer/ Cross teaching conducted	Updated
	Mentoring/ Tutorial reports	Updated
	Use of student centric/ ICT	Updated
	Internal evaluation and related grievances	Updated
	Result analysis	Updated
Faculty Profile	Not updated	
III	Resource mobilisation for research	Nil
	Number of Research guides	Nil
	Seminars/ Workshops conducted	Updated
	Research publications in UGC Carelisted journals/ Books/Chapters published	Not Organized
	Extension and Outreach programmes c	Updated
	MoU	Updated
IV	Infrastructure and learning resources	Updated
V	Capacity Building and Skills Enhancement initiatives	Report, photos brochure not filed for 2019-20,20-21
	Guidance for competitive examinations	Updated
	Student progression	Updated
	Placement of outgoing students	Updated
	students qualifying in state/national/ international level examinations	Updated
	Award/Medals received by students	Updated
	Student participation and activities	Updated
Alumni engagement	Updated	
VI	Department Activity Report	Updated
	Participation in FDPs	Updated
	Funds received from philanthropists	Updated
	Annual Performance appraisal of teachers	Updated
VII	Gender equity programmes conducted	Updated
	Green campus initiatives	Updated
	Initiative	Updated
	Commemorative Days observed	Updated

Department of Economics

Criteria	Item	Status
I	Workload/ Time Table	Updated
	Curriculum Development and Assessment	Updated
	Add-on / Certificate courses	3
	Courses on Gender/ Environment	Updated
	Experiential learning	Updated
	Feedback on curriculum	Updated
II	Student enrolment / Profile	Updated
	SKAT/ Bridge courses conducted	Updated
	Programes for slow/ advanced learners	Updated
	Peer/ Cross teaching conducted	Updated
	Mentoring/ Tutorial reports	Updated
	Use of student centric/ ICT	Updated
	Internal evaluation and related grievances	Updated
	Result analysis	Updated
	Faculty Profile	Not updated
III	Resource mobilisation for research	Nil
	Number of Research guides	Nil
	Seminars/ Workshops conducted	Data of 22-23 not updated.List of participants to be kept
	Research publications in UGC Carelisted journals/ Books/Chapters published	Copy of publications to be kept
	Extension and Outreach programmes c	Updated
	MoU	Updated
IV	Infrastructure and learning resources	Updated
V	Capacity Building and Skills Enhancement initiatives	Participation list not filed
	Guidance for competitive examinations	Brochure for 22-23 not filed
	Student progression	updated
	Placement of outgoing students	Documents for 2019-20,20-21 not filed
	students qualifying in state/national/ international level examinations	updated
	Award/Medals received by students	Not complete
	Student participation and activities	Documents for 2019-20,20-21 not filed
	Alumni engagement	Documents for 2019-20,20-21 not filed
VI	Department Activity Report	Updated
	Participation in FDPs	Updated
	Funds received from philanthropists	Updated
	Annual Performance appraisal of teachers	Updated
VII	Gender equity programmes conducted	Updated
	Green campus initiatives	Updated
	Initiative	Updated
	Commemorative Days observed	Updated

Department of History

Criteria	Item	Status
I	Workload/ Time Table	Updated
	Curriculum Development and Assessment	Updated
	Add-on / Certificate courses	2
	Courses on Gender/ Environment	Updated
	Experiential learning	Updated
	Feedback on curriculum	Updated
II	Student enrolment / Profile	Updated
	SKAT/ Bridge courses conducted	Not updated
	Programes for slow/ advanced learners	Updated
	Peer/ Cross teaching conducted	Updated
	Mentoring/ Tutorial reports	Not updated
	Use of student centric/ ICT	Updated
	Internal evaluation and related grievances	Updated
	Result analysis	Updated
	Faculty Profile	Not updated
III	Resource mobilisation for research	Nil
	Number of Research guides	Nil
	Seminars/ Workshops conducted	Updated
	Research publications in UGC Carelisted journals/ Books/Chapters published	Nil
	Extension and Outreach programmes c	Updated . List of participants to be completed
	MoU	Updated
IV	Infrastructure and learning resources	Updated
V	Capacity Building and Skills Enhancement initiatives	Hardcopies of 2019-20 not filed
	Guidance for competitive examinations	updated
	Student progression	updated
	Placement of outgoing students	updated
	students qualifying in state/national/ international level examinations	updated
	Award/Medals received by students	updated
	Student participation and activities	updated
	Alumni engagement	updated
VI	Department Activity Report	Updated
	Participation in FDPs	Updated
	Funds received from philanthropists	Updated
	Annual Performance appraisal of teachers	Updated
VII	Gender equity programmes conducted	Updated
	Green campus initiatives	Updated
	Initiative	Updated
	Commemorative Days observed	Updated

Department of Commerce

Criteria	Item	Status
I	Workload/ Time Table	Remedial teaching pending
	Curriculum Development and Assessment	Updated
	Add-on / Certificate courses	1
	Courses on Gender/ Environment	Not updated
	Experiential learning	Updated
	Feedback on curriculum	Updated
II	Student enrolment / Profile	Updated
	SKAT/ Bridge courses conducted	Not updated
	Programes for slow/ advanced learners	Not updated
	Peer/ Cross teaching conducted	Not updated
	Mentoring/ Tutorial reports	Updated
	Use of student centric/ ICT	Updated
	Internal evaluation and related grievances	Updated
	Result analysis	Updated
Faculty Profile	Updated	
III	Resource mobilisation for research	Nil
	Number of Research guides	Nil
	Seminars/ Workshops conducted	Not Updated
	Research publications in UGC Carelisted journals/ Books/Chapters published	Supporting Documents needed
	Extension and Outreach programmes c	Updated
	MoU	Updated
IV	Infrastructure and learning resources	Updated
V	Capacity Building and Skills Enhancement initiatives	Not updated
	Guidance for competitive examinations	No file
	Student progression	Not updated
	Placement of outgoing students	Not updated
	students qualifying in state/national/ international level examinations	No file
	Award/Medals received by students	No file
	Student participation and activities	No file
	Alumni engagement	No file
VI	Department Activity Report	Updated
	Participation in FDPs	No participation
	Funds received from philanthropists	Updated
	Annual Performance appraisal of teachers	Updated
VII	Gender equity programmes conducted	Updated
	Green campus initiatives	Updated
	Initiative	Updated
	Commemorative Days observed	Updated

Department of Fashion Technology

Criteria	Item	Status
I	Workload/ Time Table	Not Complete
	Curriculum Development and Assessment	Updated
	Add-on / Certificate courses	2
	Courses on Gender/ Environment	Not updated
	Experiential learning	Updated
	Feedback on curriculum	Updated
II	Student enrolment / Profile	Updated
	SKAT/ Bridge courses conducted	Not updated
	Programes for slow/ advanced learners	Updated
	Peer/ Cross teaching conducted	Updated
	Mentoring/ Tutorial reports	Updated
	Use of student centric/ ICT	Updated
	Internal evaluation and related grievances	Updated
	Result analysis	Updated
Faculty Profile	Not updated	
III	Resource mobilisation for research	Nil
	Number of Research guides	Nil
	Seminars/ Workshops conducted	Not Updated
	Research publications in UGC Carelisted journals/ Books/Chapters published	Nil
	Extension and Outreach programmes c	Updated
	MoU	Updated
IV	Infrastructure and learning resources	Updated
V	Capacity Building and Skills Enhancement initiatives	No activities, No file
	Guidance for competitive examinations	No file
	Student progression	Updated
	Placement of outgoing students	Supporting documents not updated
	students qualifying in state/national/ international level examinations	No file
	Award/Medals received by students	Data not updated . Supporting documents not complete
	Student participation and activities	Supporting documents not complete
	Alumni engagement	Supporting documents not present
VI	Department Activity Report	Updated
	Participation in FDPs	No participation
	Funds received from philanthropists	Updated
	Annual Performance appraisal of teachers	Updated
VII	Gender equity programmes conducted	Updated
	Green campus initiatives	Updated
	Initiative	Updated
	Commemorative Days observed	Updated

Department of Sports Nutrition and Physiotherapy

Criteria	Item	Status
I	Workload/ Time Table	Not Complete
	Curriculum Development and Assessment	Not Updated
	Add-on / Certificate courses	3
	Courses on Gender/ Environment	Not updated
	Experiential learning	Updated
	Feedback on curriculum	Updated
II	Student enrolment / Profile	Updated
	SKAT/ Bridge courses conducted	Not updated
	Programes for slow/ advanced learners	Updated
	Peer/ Cross teaching conducted	Updated
	Mentoring/ Tutorial reports	Updated
	Use of student centric/ ICT	Not updated
	Internal evaluation and related grievances	Not updated
	Result analysis	Not updated
Faculty Profile	Not updated	
III	Resource mobilisation for research	Nil
	Number of Research guides	Nil
	Seminars/ Workshops conducted	Not Updated
	Research publications in UGC Carelisted journals/ Books/Chapters published	Nil
	Extension and Outreach programmes c	Not Updated
	MoU	Not Updated
IV	Infrastructure and learning resources	Updated
V	Capacity Building and Skills Enhancement initiatives	No file
	Guidance for competitive examinations	No file
	Student progression	No file
	Placement of outgoing students	No file
	students qualifying in state/national/ international level examinations	No file
	Award/Medals received by students	No file
	Student participation and activities	No file
Alumni engagement	Not updated	
VI	Department Activity Report	Updated
	Participation in FDPs	No participation
	Funds received from philanthropists	Updated
	Annual Performance appraisal of teachers	Updated
VII	Gender equity programmes conducted	Updated
	Green campus initiatives	Updated
	Initiative	Updated
	Commemorative Days observed	Updated

Department of Political Science

Criteria	Item	Status
I	Workload/ Time Table	Remedial teaching pending
	Curriculum Development and Assessment	Updated
	Add-on / Certificate courses	0
	Courses on Gender/ Environment	Updated
	Experiential learning	Updated
	Feedback on curriculum	Updated
II	Student enrolment / Profile	Updated
	SKAT/ Bridge courses conducted	Not updated
	Programes for slow/ advanced learners	Updated
	Peer/ Cross teaching conducted	Updated
	Mentoring/ Tutorial reports	Updated
	Use of student centric/ ICT	Updated
	Internal evaluation and related grievances	Updated
	Result analysis	Updated
Faculty Profile	Not updated	
III	Resource mobilisation for research	Nil
	Number of Research guides	Nil
	Seminars/ Workshops conducted	0
	Research publications in UGC Carelisted journals/ Books/Chapters published	2
	Extension and Outreach programmes c	0
	MoU	0
IV	Infrastructure and learning resources	Updated
V	Capacity Building and Skills Enhancement initiatives	Updated
	Guidance for competitive examinations	Updated
	Student progression	Updated
	Placement of outgoing students	NIL
	students qualifying in state/national/ international level examinations	Updated
	Award/Medals received by students	Updated
	Student participation and activities	Updated
	Alumni engagement	Report for 2021-22 not filed
VI	Department Activity Report	Updated
	Participation in FDPs	Updated
	Funds received from philanthropists	Updated
	Annual Performance appraisal of teachers	Updated
VII	Gender equity programmes conducted	Updated
	Green campus initiatives	Updated
	Initiative	Updated
	Commemorative Days observed	Updated

Department of English (SF)

Criteria	Item	Status
I	Workload/ Time Table	Updated
	Curriculum Development and Assessment	Updated
	Add-on / Certificate courses	0
	Courses on Gender/ Environment	Updated
	Experiential learning	Updated
	Feedback on curriculum	Updated
II	Student enrolment / Profile	Updated
	SKAT/ Bridge courses conducted	Not updated
	Programes for slow/ advanced learners	Updated
	Peer/ Cross teaching conducted	Updated
	Mentoring/ Tutorial reports	Updated
	Use of student centric/ ICT	Updated
	Internal evaluation and related grievances	Updated
	Result analysis	Updated
Faculty Profile	Updated	
III	Resource mobilisation for research	Nil
	Number of Research guides	Nil
	Seminars/ Workshops conducted	Not updated
	Research publications in UGC Carelisted journals/ Books/Chapters published	Nil
	Extension and Outreach programmes c	Updated
	MoU	Nil
IV	Infrastructure and learning resources	Updated
V	Capacity Building and Skills Enhancement initiatives	Hardcopies of 2019-20 not filed
	Guidance for competitive examinations	NIL
	Student progression	Not filed for 2019-20,20-21
	Placement of outgoing students	Not filed for 2019-20,20-21
	students qualifying in state/national/ international level examinations	updated
	Award/Medals received by students	updated
	Student participation and activities	Not complete
Alumni engagement	Not complete	
VI	Department Activity Report	Updated
	Participation in FDPs	No participation
	Funds received from philanthropists	Updated
	Annual Performance appraisal of teachers	Updated
VII	Gender equity programmes conducted	Updated
	Green campus initiatives	Updated
	Initiative	Updated
	Commemorative Days observed	Updated

Department of Chemistry (SF)

Criteria	Item	Status
I	Workload/ Time Table	Updated
	Curriculum Development and Assessment	Not updated
	Add-on / Certificate courses	0
	Courses on Gender/ Environment	Not provided
	Experiential learning	Updated
	Feedback on curriculum	Updated
II	Student enrolment / Profile	Updated
	SKAT/ Bridge courses conducted	Not updated
	Programes for slow/ advanced learners	Updated
	Peer/ Cross teaching conducted	Updated
	Mentoring/ Tutorial reports	Not complete
	Use of student centric/ ICT	Updated
	Internal evaluation and related grievances	Not updated
	Result analysis	Updated
Faculty Profile	Not updated	
III	Resource mobilisation for research	Nil
	Number of Research guides	Nil
	Seminars/ Workshops conducted	Nil
	Research publications in UGC Carelisted journals/ Books/Chapters published	Nil
	Extension and Outreach programmes c	Nil
	MoU	Nil
IV	Infrastructure and learning resources	Updated
V	Capacity Building and Skills Enhancement initiatives	NIL
	Guidance for competitive examinations	NIL
	Student progression	Not filed for 2019-20,20-21
	Placement of outgoing students	Not filed for 2019-20,20-21,2021-22
	students qualifying in state/national/ international level examinations	Not filed for 2019-20,20-21
	Award/Medals received by students	NIL
	Student participation and activities	NIL
Alumni engagement	NIL	
VI	Department Activity Report	Updated
	Participation in FDPs	No participation
	Funds received from philanthropists	Updated
	Annual Performance appraisal of teachers	Updated
VII	Gender equity programmes conducted	Updated
	Green campus initiatives	Updated
	Initiative	Updated
	Commemorative Days observed	Updated

Department of Hindi/Malayalam

Criteria	Item	Status
I	Workload/ Time Table	Updated
	Curriculum Development and Assessment	Updated
	Add-on / Certificate courses	0
	Courses on Gender/ Environment	NA
	Experiential learning	NA
	Feedback on curriculum	Updated
II	Student enrolment / Profile	NA
	SKAT/ Bridge courses conducted	NA
	Programes for slow/ advanced learners	NA
	Peer/ Cross teaching conducted	NA
	Mentoring/ Tutorial reports	NA
	Use of student centric/ ICT	NA
	Internal evaluation and related grievances	NA
	Result analysis	NA
Faculty Profile	Not updated	
III	Resource mobilisation for research	Nil
	Number of Research guides	2
	Seminars/ Workshops conducted	Updated
	Research publications in UGC Carelisted journals/ Books/Chapters published	Updated
	Extension and Outreach programmes c	NA
	MoU	NA
IV	Infrastructure and learning resources	Updated
V	Capacity Building and Skills Enhancement initiatives	NA
	Guidance for competitive examinations	NA
	Student progression	NA
	Placement of outgoing students	NA
	students qualifying in state/national/ international level examinations	NA
	Award/Medals received by students	NA
	Student participation and activities	NA
	Alumni engagement	NA
VI	Department Activity Report	Updated
	Participation in FDPs	Updated
	Funds received from philanthropists	Updated
	Annual Performance appraisal of teachers	Updated
VII	Gender equity programmes conducted	Updated
	Green campus initiatives	Updated
	Initiative	Updated
	Commemorative Days observed	Updated

Department of Physical Education

Criteria	Item	Status
I	Workload/ Time Table	NA
	Curriculum Development and Assessment	NA
	Add-on / Certificate courses	1
	Courses on Gender/ Environment	NA
	Experiential learning	NA
	Feedback on curriculum	NA
II	Student enrolment / Profile	NA
	SKAT/ Bridge courses conducted	NA
	Programes for slow/ advanced learners	NA
	Peer/ Cross teaching conducted	NA
	Mentoring/ Tutorial reports	NA
	Use of student centric/ ICT	NA
	Internal evaluation and related grievances	NA
	Result analysis	NA
	Faculty Profile	Updated
III	Resource mobilisation for research	Nil
	Number of Research guides	Nil
	Seminars/ Workshops conducted	Updated
	Research publications in UGC Carelisted journals/ Books/Chapters published	Nil
	Extension and Outreach programmes c	NA
	MoU	Updated
IV	Infrastructure and learning resources	Updated
V	Capacity Building and Skills Enhancement initiatives	Updated
	Guidance for competitive examinations	NA
	Student progression	NA
	Placement of outgoing students	NA
	students qualifying in state/national/ international level examinations	NA
	Award/Medals received by students	Updated
	Student participation and activities	Updated
	Alumni engagement	Updated
VI	Department Activity Report	Updated
	Participation in FDPs	Updated
	Funds received from philanthropists	Updated
	Annual Performance appraisal of teachers	Updated
VII	Gender equity programmes conducted	Updated
	Green campus initiatives	Updated
	Initiative	Updated
	Commemorative Days observed	Updated