

**ALPHONSA COLLEGE, PALA  
ARUNAPURAM P.O.  
INTERNAL QUALITY ASSURANCE CELL**

**ACTION TAKEN REPORT 2021-22**

**2<sup>nd</sup> June 2021 (M1)**

- Academic calendar 21-22 was created and published.
- The institution applied for DBT-STAR college scheme, but not selected for the grant.
- Newsletter 21-22 published.
- Various departments conducted online competitions and seminars as a part of World Environment Day.
- AQAR 20-21 was prepared and submitted.
- Conducted the external academic audit on 29<sup>th</sup> June 2021. Dr. Jinita Varghese, IQAC Coordinator and Head of the Department of Mathematics, BK College Amalagiri, served as the auditor.
- Started new certificate courses and NSQF Courses in various subjects.
- Career and Placement Cell was reconstituted and career guidance programmes and placement drives were organized.
- An add on course on Research and Publication Ethics was organized in collaboration with Lore and Ed Research Associates and St. Stephen's College, Uzhavoor.

**21<sup>st</sup> June 2021 (M2)**

- Teachers registered for Ph. D under M G University.
- New Library Management System, Koha was installed.
- Upgraded PG Department of Zoology into Research Centre.
- Conducted seminars on research methodology.
- Various awareness programmes were organized in connection with International yoga day and anti-drug day.
- One week administrative training programme was organized from 3 – 14 August, 2021
- Alphonsa Day was commemorated with various online programmes.
- Screening of teachers for promotion was conducted.



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**12<sup>th</sup> August 2021 (M3)**

- One year long programmes were organized by the institution in connection with the commemoration of 75<sup>th</sup> year of Independence.
- Conducted awareness class on various Government Schemes and scholarships for SC, ST and OBC students.
- A new Scholarship was instituted for Divyangjan students by Ms. Julie J Paramundayil.
- Conducted an add on course on Academic writing in collaboration with St. Stephens College Uzhavoor.
- New competition items exclusively for divyangjan students were included in the college youth festival.
- Newly started NSQF courses were inaugurated by Sri. Anto Jose Padinjarekkara.
- Value education classes were conducted.
- Offline counselling facility at Santhwana Counselling Centre was restarted.
- Alfomine 2021 (Humanities and Social Sciences) was published.
- A cancer awareness programme was conducted in association with Mar Sleeva Medicity, Pala

**23<sup>rd</sup> October 2021 (M4)**

- Academic and administrative audit for the year 2021- 2022 was conducted.
- Induction programme was conducted from 28 September- 4 October 2021 for I DC and I PG students.
- Bridge course was conducted for I Year students by all the departments
- SKAT test was conducted for I DC and I PG Students.
- A Seminar was conducted for faculty on stress management.
- A one day administrative training programme was conducted on 20 November 2021 at St. Thomas College Pala in association with DDO Office, Kottayam.
- Conducted External Financial Audit
- Participated in NIRF Ranking.
- Data submitted to AISHE.



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**29<sup>th</sup> December 2021 (M5)**

- Alumni general meeting was conducted on January 26, 2022 via zoom platform.
- Department level alumni meetings were also conducted by all departments.
- Conducted water, energy and environmental audit.
- College Day and Merit day were conducted.

**8<sup>th</sup> March 2022 (M6)**

- Internal and External Academic and administrative audit 2021-22 was conducted on May 2022. Internal academic audit was conducted by Principal, IQAC coordinator and NAAC Criteria coordinators. Dr. V.V Georgekutty, Principal, Civil Service Institute, Pala served as the external auditor.
- Institution Signed MoU with various institutions inside and outside the state for research, student and teacher exchange, certificate courses etc.
- Online Student Satisfaction Survey was Conducted.
- Feedback on curriculum was collected and analysed.
- Performance Appraisal Reports of the faculty were collected.

**19<sup>th</sup> April 2022(M7)**

- Constituted NAAC Steering committee.
- Action plan for 22-23 was prepared by all departments, clubs and IQAC
- Conducted Academic and administrative audit.
- Collected reports for newsletter, AQAR 21-22 and AISHE 21-22.
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Dr. Dani Mathew M  
IQAC Coordinator



PRINCIPAL  
ALPHONSA COLLEGE  
Dr. Sr. Regeenamma Joseph  
PRINCIPAL