ALPHONSA COLLEGE, PALA

INTERNAL QUALITY ASSURANCE CELL

Report of the
Internal Academic and administrative Audit
held on
10 June 2019

Internal Academic and Administrative Audit
held on 10 June 2019
for the academic year 2018-2019

Members of audit team

Dr. Sr. Gigimol M.G, Principal

Rev. Dr. Shaji John, Vice Principal

Dr. Sr. Regeenamma Joseph, Vice Principal

Rev. Dr. Jose Joseph, Bursar

Dr. Dani Mathew M, IQAC coordinator

Ms. Rekha Mathew, Dept. of Physics , IQAC Secretary

Department of Mathematics

Sl. No	Metrics	Status
1.	Add on courses offered?	Yes
2.	Percentage of students enrolled for add on courses	Good
3.	Percentage of students undertaking project work/field work/internship	Good
4.	Average enrolment Percentage (20)	Good
5.	Average percentage of seats filled against seats reserved for various categories	Average
6.	Average percentage of full time teachers against sanctioned posts	Good
7.	Average percentage of full time teachers with Ph.D. /NET/SET	Poor
8.	Average pass percentage of Students	Good
9.	Grants received from Government and non-governmental agencies for research projects	Nil
10.	Number of workshops/seminars/conference conducted on Research Methodology, IPR and entrepreneurships	Good
11.	Number of research papers per teachers in the Journals notified on UGC website	Nil
12.	Number of books and chapters in edited volumes and papers in conference proceedings	2
13.	Number of awards and recognitions received for extension activities	1
14.	Extension Programmes conducted	Good
15.	Activities - collaborations/MoU	Good
16.	Capacity building initiatives	Good
17.	Percentage of students progressed	Good
18.	Percentage of students placed	Good
19.	students qualifying in state/national/ international level examinations	Good
20.	Number of awards/medals in sports/cultural activities	Good
21.	percentage of teachers undergoing Faculty Development Programmes	50%

Recommendations

- To start new certificate courses in LaTex

- To register for Ph, D

- Apply for research projects

- Conduct national seminars on research methodology

- Attend FDPs

Department of Physics

Sl. No	Metrics	Status
1.	Add on courses offered?	Yes
2.	Percentage of students enrolled for add on courses	Good
3.	Percentage of students undertaking project work/field work/internship	Good
4.	Average enrolment Percentage (20)	Good
5.	Average percentage of seats filled against seats reserved for various categories	Poor
6.	Average percentage of full time teachers against sanctioned posts	Good
7.	Average percentage of full time teachers with Ph.D. /NET/SET	Good
8.	Average pass percentage of Students	Good
9.	Grants received from Government and non-governmental agencies for research projects	Dr. Minu Joy
10.	Number of workshops/seminars/conference conducted on Research Methodology, IPR and entrepreneurships	Good-national level workshop
11.	Number of research papers per teachers in the Journals notified on UGC website	1
12.	Number of books and chapters in edited volumes and papers in conference proceedings	1
13.	Number of awards and recognitions received for extension activities	Nil
14.	Extension Programmes conducted	Good
15.	Activities - collaborations/MoU	Nil
16.	Capacity building initiatives	Good
17.	Percentage of students progressed	Good
18.	Percentage of students placed	Good
19.	students qualifying in state/national/ international level examinations	Good
20.	Number of awards/medals in sports/cultural activities	Good
21.	percentage of teachers undergoing Faculty Development Programmes	50%

Recommendations

- To start new certificate courses

- To register for Ph.D

- Apply for research projects

- Attend FDPs

- To sign MoU with other institutions/industry

Department of Chemistry

Sl. No	Metrics	Status
1.	Add on courses offered?	Yes
2.	Percentage of students enrolled for add on courses	Good
3.	Percentage of students undertaking project work/field work/internship	Good
4.	Average enrolment Percentage (20)	Good
5.	Average percentage of seats filled against seats reserved for various categories	Average
6.	Average percentage of full time teachers against sanctioned posts	Good
7.	Average percentage of full time teachers with Ph.D. /NET/SET	Good
8.	Average pass percentage of Students	Good
9.	Grants received from Government and non-governmental agencies for research projects	Nil
10.	Number of workshops/seminars/conference conducted on Research Methodology, IPR and entrepreneurships	Good
11.	Number of research papers per teachers in the Journals notified on UGC website	Nil
12.	Number of books and chapters in edited volumes and papers in conference proceedings	Nil
13.	Number of awards and recognitions received for extension activities	1
14.	Extension Programmes conducted	Good
15.	Activities - collaborations/MoU	Good
16.	Capacity building initiatives	Good
17.	Percentage of students progressed	Good
18.	Percentage of students placed	Good
19.	students qualifying in state/national/ international level examinations	Good
20.	Number of awards/medals in sports/cultural activities	Average
21.	percentage of teachers undergoing Faculty Development Programmes	Poor

Recommendations

- Apply for research projects

- All faculty should Attend FDPs

- Research output to be enhanced

Department of Botany

Sl. No	Metrics	Status
1.	Add on courses offered?	Yes
2.	Percentage of students enrolled for add on courses	Good
3.	Percentage of students undertaking project work/field work/internship	Good
4.	Average enrolment Percentage (20)	Good
5.	Average percentage of seats filled against seats reserved for various categories	Good
6.	Average percentage of full time teachers against sanctioned posts	Good
7.	Average percentage of full time teachers with Ph.D. /NET/SET	Good
8.	Average pass percentage of Students	Good
9.	Grants received from Government and non-governmental agencies for research projects	Nil
10.	Number of workshops/seminars/conference conducted on Research Methodology, IPR and entrepreneurships	Good
11.	Number of research papers per teachers in the Journals notified on UGC website	Nil
12.	Number of books and chapters in edited volumes and papers in conference proceedings	3
13.	Number of awards and recognitions received for extension activities	Nil
14.	Extension Programmes conducted	Average
15.	Activities - collaborations/MoU	Average
16.	Capacity building initiatives	Average
17.	Percentage of students progressed	Good
18.	Percentage of students placed	Good
19.	students qualifying in state/national/ international level examinations	Good
20.	Number of awards/medals in sports/cultural activities	Good
21.	percentage of teachers undergoing Faculty Development Programmes	Poor

Recommendations

- Register for Ph.D
- Apply for research projects
- All faculty should Attend FDPs
- Research output to be enhanced
- Extension and outreach programmes to be conducted
- Sign MoUs with other institutions

Department of Zoology

Sl. No	Metrics	Status
1.	Add on courses offered?	Yes
2.	Percentage of students enrolled for add on courses	Good
3.	Percentage of students undertaking project work/field work/internship	Good
4.	Average enrolment Percentage (20)	Good
5.	Average percentage of seats filled against seats reserved for various categories	Good
6.	Average percentage of full time teachers against sanctioned posts	Good
7.	Average percentage of full time teachers with Ph.D. /NET/SET	Good
8.	Average pass percentage of Students	Good
9.	Grants received from Government and non-governmental agencies for research projects	Nil
10.	Number of workshops/seminars/conference conducted on Research Methodology, IPR and entrepreneurships	Good- National seminar
11.	Number of research papers per teachers in the Journals notified on UGC website	1
12.	Number of books and chapters in edited volumes and papers in conference proceedings	3
13.	Number of awards and recognitions received for extension activities	Nil
14.	Extension Programmes conducted	Good
15.	Activities - collaborations/MoU	Good
16.	Capacity building initiatives	Good
17.	Percentage of students progressed	Good
18.	Percentage of students placed	Good
19.	students qualifying in state/national/ international level examinations	Good
20.	Number of awards/medals in sports/cultural activities	Good
21.	percentage of teachers undergoing Faculty Development Programmes	Poor

Recommendations

- Register for Ph.D
- Apply for research projects
- All faculty should Attend FDPs
- Research output to be enhanced
- Upgrade to Research Department

Department of Clinical Nutrition and Dietetics

Sl. No	Metrics	Status
1.	Add on courses offered?	Yes
2.	Percentage of students enrolled for add on courses	Good
3.	Percentage of students undertaking project work/field work/internship	Good
4.	Average enrolment Percentage (20)	Good
5.	Average percentage of seats filled against seats reserved for various categories	Poor
6.	Average percentage of full time teachers against sanctioned posts	Good
7.	Average percentage of full time teachers with Ph.D. /NET/SET	Average
8.	Average pass percentage of Students	Good
9.	Grants received from Government and non-governmental agencies for research projects	Nil
10.	Number of workshops/seminars/conference conducted on Research Methodology, IPR and entrepreneurships	Good
11.	Number of research papers per teachers in the Journals notified on UGC website	Nil
12.	Number of books and chapters in edited volumes and papers in conference proceedings	Nil
13.	Number of awards and recognitions received for extension activities	Nil
14.	Extension Programmes conducted	Good
15.	Activities - collaborations/MoU	Good
16.	Capacity building initiatives	Good
17.	Percentage of students progressed	Good
18.	Percentage of students placed	Good
19.	students qualifying in state/national/ international level examinations	Poor
20.	Number of awards/medals in sports/cultural activities	Average
21.	percentage of teachers undergoing Faculty Development Programmes	Poor

Recommendations

- Register for Ph.D
- All faculty should Attend FDPs
- More add on courses should be introduced
- Payment based consultancy services should be initiated.

Department of English

Sl. No	Metrics	Status
1.	Add on courses offered?	Yes
2.	Percentage of students enrolled for add on courses	Good
3.	Percentage of students undertaking project work/field work/internship	Good
4.	Average enrolment Percentage (20)	Good
5.	Average percentage of seats filled against seats reserved for various categories	Good
6.	Average percentage of full time teachers against sanctioned posts	Good
7.	Average percentage of full time teachers with Ph.D. /NET/SET	Good
8.	Average pass percentage of Students	Good
9.	Grants received from Government and non-governmental agencies for research projects	Nil
10.	Number of workshops/seminars/conference conducted on Research Methodology, IPR and entrepreneurships	Good
11.	Number of research papers per teachers in the Journals notified on UGC website	Nil
12.	Number of books and chapters in edited volumes and papers in conference proceedings	3
13.	Number of awards and recognitions received for extension activities	Nil
14.	Extension Programmes conducted	Average
15.	Activities - collaborations/MoU	Average
16.	Capacity building initiatives	Average
17.	Percentage of students progressed	Good
18.	Percentage of students placed	Good
19.	students qualifying in state/national/ international level examinations	Good
20.	Number of awards/medals in sports/cultural activities	Good
21.	percentage of teachers undergoing Faculty Development Programmes	Poor

Recommendations

- Register for Ph.D
- Apply for research projects
- All faculty should Attend FDPs
- Research output to be enhanced
- Extension and outreach programmes to be conducted- Fluency enhancement programme for school children
- Sign MoUs with other institutions for research and academics

Department of Economics

Sl. No	Metrics	Status
1.	Add on courses offered?	Yes
2.	Percentage of students enrolled for add on courses	Good
3.	Percentage of students undertaking project work/field work/internship	Good
4.	Average enrolment Percentage (20)	Good
5.	Average percentage of seats filled against seats reserved for various categories	Good
6.	Average percentage of full time teachers against sanctioned posts	Good
7.	Average percentage of full time teachers with Ph.D. /NET/SET	Good
8.	Average pass percentage of Students	Good
9.	Grants received from Government and non-governmental agencies for research projects	Nil
10.	Number of workshops/seminars/conferences conducted on Research Methodology, IPR and entrepreneurships	Good- National Seminar
11.	Number of research papers per teachers in the Journals notified on UGC website	Nil
12.	Number of books and chapters in edited volumes and papers in conference proceedings	4
13.	Number of awards and recognitions received for extension activities	Nil
14.	Extension Programmes conducted	Good
15.	Activities - collaborations/MoU	Good
16.	Capacity building initiatives	Good
17.	Percentage of students progressed	Good
18.	Percentage of students placed	Good
19.	students qualifying in state/national/ international level examinations	Good
20.	Number of awards/medals in sports/cultural activities	Good
21.	percentage of teachers undergoing Faculty Development Programmes	Poor

Recommendations

- Register for Ph.D
- All faculty should Attend FDPs

Department of History

Sl. No	Metrics	Status
1.	Add on courses offered?	Yes
2.	Percentage of students enrolled for add on courses	Good
3.	Percentage of students undertaking project work/field work/internship	Good
4.	Average enrolment Percentage (20)	Good
5.	Average percentage of seats filled against seats reserved for various categories	Good
6.	Average percentage of full time teachers against sanctioned posts	Good
7.	Average percentage of full time teachers with Ph.D. /NET/SET	Good
8.	Average pass percentage of Students	Average
9.	Grants received from Government and non-governmental agencies for research projects	Nil
10.	Number of workshops/seminars/conference conducted on Research Methodology, IPR and entrepreneurships	Good
11.	Number of research papers per teachers in the Journals notified on UGC website	Nil
12.	Number of books and chapters in edited volumes and papers in conference proceedings	3
13.	Number of awards and recognitions received for extension activities	Nil
14.	Extension Programmes conducted	Good
15.	Activities - collaborations/MoU	Average
16.	Capacity building initiatives	Average
17.	Percentage of students progressed	Average
18.	Percentage of students placed	Average
19.	students qualifying in state/national/ international level examinations	Average
20.	Number of awards/medals in sports/cultural activities	Good
21.	percentage of teachers undergoing Faculty Development Programmes	Poor

Recommendations

- All faculty should Attend FDPs
- Research output to be enhanced
- Establish collaborations with other institutions
- Take measures to enhance pass percentage, placement and progression
- Conduct national seminars
- Start Capacity Enhancement programmes

Department of Commerce

Sl. No	Metrics	Status
1.	Add on courses offered?	Yes
2.	Percentage of students enrolled for add on courses	Good
3.	Percentage of students undertaking project work/field work/internship	Good
4.	Average enrolment Percentage (20)	Good
5.	Average percentage of seats filled against seats reserved for various categories	Average
6.	Average percentage of full time teachers against sanctioned posts	Good
7.	Percentage of full time teachers with Ph.D. /NET/SET	Average
8.	Average pass percentage of Students	Good
9.	Grants received from Government and non-governmental agencies for research projects	Nil
10.	Number of workshops/seminars/conference conducted on Research Methodology, IPR and entrepreneurships	Good
11.	Number of research papers per teachers in the Journals notified on UGC website	Nil
12.	Number of books and chapters in edited volumes and papers in conference proceedings	NIl
13.	Number of awards and recognitions received for extension activities	Nil
14.	Extension Programmes conducted	Average
15.	Activities - collaborations/MoU	Good
16.	Capacity building initiatives	Good
17.	Percentage of students progressed	Average
18.	Percentage of students placed	Good
19.	students qualifying in state/national/ international level examinations	Good
20.	Number of awards/medals in sports/cultural activities	Good
21.	percentage of teachers undergoing Faculty Development Programmes	Poor

Recommendations

- All faculty should Attend FDPs
- Research output to be enhanced
- Women Entrepreneurship activities to be enhanced
- Take measures to enhance pass percentage and progression
- Conduct national seminars on research methodology

Department of Fashion Technology

Sl. No	Metrics	Status
1.	Add on courses offered?	Yes
2.	Percentage of students enrolled for add on courses	Good
3.	Percentage of students undertaking project work/field work/internship	Good
4.	Average enrolment Percentage (20)	Average
5.	Average percentage of seats filled against seats reserved for various categories	Average
6.	Average percentage of full time teachers against sanctioned posts	Good
7.	Average percentage of full time teachers with Ph.D. /NET/SET	Average
8.	Average pass percentage of Students	Average
9.	Grants received from Government and non-governmental agencies for research projects	Nil
10.	Number of workshops/seminars/conference conducted on Research Methodology, IPR and entrepreneurships	Good
11.	Number of research papers per teachers in the Journals notified on UGC website	Nil
12.	Number of books and chapters in edited volumes and papers in conference proceedings	Nil
13.	Number of awards and recognitions received for extension activities	Nil
14.	Extension Programmes conducted	Good
15.	Activities - collaborations/MoU	Good
16.	Capacity building initiatives	Good
17.	Percentage of students progressed	Average
18.	Percentage of students placed	Good
19.	students qualifying in state/national/ international level examinations	Average
20.	Number of awards/medals in sports/cultural activities	Good
21.	percentage of teachers undergoing Faculty Development Programmes	Poor

Recommendations

- All faculty should Attend FDPs

- Research output to be enhanced

- Extension and outreach programmes to be conducted

- Take measures to enhance pass percentage, placement and progression

- Initiate Payment based consultancy services

Department of Sports Nutrition and Physiotherapy

Sl. No	Metrics	Status
1.	Add on courses offered?	Yes
2.	Percentage of students enrolled for add on courses	Good
3.	Percentage of students undertaking project work/field work/internship	Good
4.	Average enrolment Percentage (20)	Good
5.	Average percentage of seats filled against seats reserved for various categories	Good
6.	Average percentage of full time teachers against sanctioned posts	Good
7.	Average percentage of full time teachers with Ph.D. /NET/SET	Good
8.	Average pass percentage of Students	Good
9.	Grants received from Government and non-governmental agencies for research projects	Nil
10.	Number of workshops/seminars/conference conducted on Research Methodology, IPR and entrepreneurships	Good
11.	Number of research papers per teachers in the Journals notified on UGC website	Nil
12.	Number of books and chapters in edited volumes and papers in conference proceedings	Nil
13.	Number of awards and recognitions received for extension activities	Nil
14.	Extension Programmes conducted	Good
15.	Activities - collaborations/MoU	Good
16.	Capacity building initiatives	Good
17.	Percentage of students progressed	Good
18.	Percentage of students placed	Good
19.	students qualifying in state/national/ international level examinations	Good
20.	Number of awards/medals in sports/cultural activities	Average
21.	percentage of teachers undergoing Faculty Development Programmes	Poor

Recommendations

- All faculty should Attend FDPs

- Research output to be enhanced

- Extension and outreach programmes to be conducted

- Initiate Payment based consultancy services

Department of Political Science

Sl. No	Metrics	Status
1.	Add on courses offered?	Nil
2.	Percentage of students enrolled for add on courses	Nil
3.	Percentage of students undertaking project work/field work/internship	Good
4.	Average enrolment Percentage (20)	Good
5.	Average percentage of seats filled against seats reserved for various categories	Good
6.	Average percentage of full time teachers against sanctioned posts	Good
7.	Average percentage of full time teachers with Ph.D. /NET/SET	Good
8.	Average pass percentage of Students	Good
9.	Grants received from Government and non-governmental agencies for research projects	Nil
10.	Number of workshops/seminars/conference conducted on Research Methodology, IPR and entrepreneurships	Good
11.	Number of research papers per teachers in the Journals notified on UGC website	Nil
12.	Number of books and chapters in edited volumes and papers in conference proceedings	7
13.	Number of awards and recognitions received for extension activities	Nil
14.	Extension Programmes conducted	Good
15.	Activities - collaborations/MoU	Average
16.	Capacity building initiatives	Average
17.	Percentage of students progressed	Average
18.	Percentage of students placed	Average
19.	students qualifying in state/national/ international level examinations	Good
20.	Number of awards/medals in sports/cultural activities	Nil
21.	percentage of teachers undergoing Faculty Development Programmes	Poor

Recommendations

- All faculty should Attend FDPs

- Research output to be enhanced

- Extension and outreach programmes to be conducted

- Sign MoUs with other institutions

- Introduce new add on courses

Department of Physical Education

Achievements

- ➢ Add on Course in Physical Fitness

- ➢ Teacher Profile and Quality-

    - o Sanctioned posts-2, appointed -1, Ph.D -1

- ➢ Extension Programmes through Alphonsa Athletic Academy

- ➢ Excellent achievements by sports students

- ➢ Good sports facilities

- ➢ Sports council coaches

- ➢ Sports council scholorships

- ➢ Placement in government jobs

Dr. Dani Mathew M

IQAC Coordinator

IQAC Co-ordinator
Alphonsa College, Pala

Dr. Sr. Gigimol MG

PRINCIPAL
PRINCIPAL
ALPHONSA COLLEGE
PALA