



ALPHONSA COLLEGE, PALA

Reaccredited to A Grade by NAAC in the
4th Cycle of Accreditation (CGPA 3.24)

Affiliated to Mahatma Gandhi University, Kottayam



POLICY DOCUMENT

STUDENT SUPPORT POLICY

STUDENT SUPPORT POLICY

Alphonsa College Pala is dedicated to maintaining a student-centric campus in all respects, providing effective support to students in various ways. This commitment aligns with the College's vision of nurturing empowered women through thoughtful planning.

Policy Statements

1. Academic Support

- Induction programmes and Bridge Course for First year graduates : Provide introductory sessions to familiarise new students with the curriculum and the college environment.
- Subject Knowledge Awareness Test (SKAT): Conduct an entry level test to know the intellectual status of the students.
- Programs for Diverse Learning Needs: Develop tailored programs to support slow and advanced learners: Like remedial coaching, Scholar Support Programme, Cross teaching and peer teaching, skill enhancement programs, Walk with a Scholar Programme, skill oriented competitions etc.
- Intellectual Development Initiatives: Host national seminars, workshops, and invited lectures to broaden students' knowledge and foster academic growth.

2. Extracurricular Support:

- Cultural and Sports Activities: Organize youth festivals, literary, arts and sports competitions
- Creative Engagement: Promote cultural fests, programs and events to encourage creativity and student participation.

3. Financial Support:

- Freeships and Scholarships: Provide financial assistance to deserving students through various scholarships, freeships and the Karunyanidhi fund.

4. Physical Wellness and Sports Support:

- Fitness Facilities: Establish the Alphonsa Fitness Centre, Open Gym, and systematic physical training under experienced coaches.
- Sports Programs: Conduct events like Sports Day and offer training in yoga and aerobics.

5. Personality Development and Capacity Enhancement:

- Soft Skill Training: Conduct sessions to improve interpersonal and communication skills, with support from the Language Lab.
- Mentoring: Provide individual mentoring to guide students in personal and academic growth.
- Clubs and Associations: Offer diverse clubs, including Oratory Club, Music Club, Women Cell, Career Cell, Gandhi Forum, NSS, NCC, Unnat Bharat Abhiyan among others.
- Student Empowerment Programs: Organize programs to empower students and enhance their capacity for leadership and teamwork.

6. Value Education:

- Moral and Social Values: Conduct sessions on moral, ethical, and social values, including religious instruction.

- Value Education Classes: Provide classes on ethics and related topics to instill a sense of responsibility among students.

7. Career Development:

- Career Guidance and Placement Cell: Offer career orientation, capacity enhancement training, and coaching classes to prepare students for job opportunities.
- Alumni Interaction: Organize sessions with alumni for career insights and networking.
- Higher Education Opportunities: Introduce pathways for further studies and career advancement.

8. Social Responsibility:

- Community Engagement: Engage students in community extension activities through NCC, NSS and other programs to promote social responsibility, providing opportunity to students to interact with the society and positively contribute their skills in developing society
- Awareness Campaigns: Conduct campaigns on issues like gender sensitization, environmental conservation, drug abuse, prevention of discriminations etc
- Alphonsa Community College

9. Accessibility and Inclusiveness:

- Inclusive Campus: Ensure an inclusive environment that promotes accessibility and equal opportunity for all students.
- Support for People with Disabilities: Develop infrastructure like ramps, lifts, and accessible pathways, and provide Divyangjan-friendly websites and study materials.
- Promote a culture of inclusiveness and belonging through awareness programs, training initiatives, and community-building activities.

10. Grievance Redressal:

- Counseling and Mentoring: Offer counseling services through the Santhwana Counseling Centre and individual/group mentoring by faculty.
- Internal Exam Grievance Redressal Mechanisms: Implement grievance redressal cells at the college and department levels for exam-related issues.
- Infrastructure related issues- the facility to register all infrastructure related complaints) at MRO(Maintenance, Repair and Operations) portal in the college website and track the progress of redressal)
- Grievance Redressal Cell Complaints and Anti-Harassment Measures: Enable online complaint registration, with active response from committees such as the Anti-Ragging Committee, Internal Complaints Committee, SC/ST/OBC/Minority Cell, and others to address specific issues.