

ALPHONSA COLLEGE, PALA

INTERNAL QUALITY ASSURANCE CELL

**Report of the
Internal Academic and administrative Audit
held on
4-6 June 2024**



Internal Academic and Administrative Audit
held on 4-6 June 2024
for the Academic Year 2023-24

Members of audit team

Dr. Dani Mathew, Dept. of Botany, IQAC Coordinator

Ms. Annu Paul, Dept. of Computer Science, NAAC Coordinator

Ms. Manju Jose, Dept. of Statistics, Criteria 1

Dr. Anila Thomas, Dept. of Malayalam, Criteria 2

Dr. Ambily T R, Dept. of Zoology, Criteria 3

Ms. Cincila T Joy, Dept. of Physics, Criteria 4

Dr. Kochurani George, Dept. of Chemistry, Criteria 5

Ms. Rekha Mathew, Dept. of Physics, Criteria 6

Dr. Diana Elizabeth Jose, Dept. of Chemistry, Criteria 7



Criterion 1 – Curricular Aspects**1. Certificate or value-added Courses offered in 2023-24**

Sl. Number	Name of the Department	Name of the add on courses offered	New/Existing Course	Number of students enrolled
1.	Mathematics	Data Entry and Office Assistant (Upskilling)	Existing	29
		LATEX	Existing	23
2.	Physics	AI and Cyber Security	New	
		Home Health Aide	Existing	
3.	Chemistry	Green Chemistry	Existing	19
		Hand Embroidery	Existing	37
4.	Botany	Mushroom Farming	Existing	27
5.	Zoology	Bee Keeper	Existing	NA
6.	Economics	Women Entrepreneur	Existing	NA
7.	English	English for Employability	Existing	NA
8.	History	Gender and Society	New	60
		Beauty and Wellness	Existing	25
9.	Clinical Nutrition and Dietetics	NA		
10.	Commerce	Tally ERP	Existing	22
11.	Fashion Technology	Fashion Technology	Existing	9
		Fashion Choreography	Existing	17
		Fashion Portfolio	Existing	7
12.	Sports Nutrition and Dietetics	NA		
13.	Politics	Gender and Politics	New	40
14.	English SF	Gender, Literature and Identity	Existing	9
15.	Chemistry SF	Quality Control and Quality Assurance	Existing	5
16.	Physical Education	Physical Fitness	Existing	20

Total Number of Courses: 20

Criterion 1 – Curricular Aspects**2. Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

Sl. Number	Name of the Programme	Name of the course (Project/ internship/Field visit)	Number of students completed
1.	Botany	V Sem- Project	27
2.	Botany	IV Sem- Field Visit	19
3.	Chemistry	VI Sem Project	19
4.	History	VI Sem Project	60
		IV Sem Field Visit	30
5.	English	VI Sem Project	47
		II PG	12
6.	Commerce	VI Sem Project	32
7.	English (SF)	II PG	8
8.	Physics	VI Sem Project	25
9.	Politics	II PG Project	14
10.	Zoology	VI Sem Project	27
		II PG	16
11.	Fashion Tech	IV SEM Internship	7
		II Sem Internship	9
		VI sem Internship	17
12.	Chemistry	II sem PG	5
13.	Maths	VI Sem	23



Criterion 1 – Curricular Aspects

3. List of incomplete Documents

Sl. Number	Name of the Department	List of files not updated
1.	Mathematics	TP (24-25), ADD ON 23-24
2.	Physics	TP (24-25), ADD ON 23-24
3.	Chemistry	TP (24-25), ADD ON 23-24
4.	Botany	TP (24-25), ADD ON 23-24, Project 23-24
5.	Zoology	TP (24-25), ADD ON 23-24, Project 23-24
6.	Economics	TP (24-25) ADD ON 23-24,
7.	English	TP (23-24), (24-25), ADD ON 23-24, Project 23-24
8.	History	TP (24-25), ADD ON 23-24, Project 23-24
9.	Clinical Nutrition and Dietetics	TP (24-25)
10.	Commerce	TP (24-25), ADD ON 23-24, Project 23-24
11.	Fashion Technology	TP (24-25), ADD ON 23-24, Project 23-24
12.	Sports Nutrition and Dietetics	TP (24-25)ADD ON 23-24,
13.	Politics	TP (24-25), Project 23-24
14.	English SF	TP (24-25)
15.	Chemistry SF	TP (24-25)ADD ON 23-24,
16.	Physical Education	Certificate Course 23-24
17.	Hindi	TP 24-25
18.	Malayalam	TP 24-25



Criterion 1 – Curricular Aspects

4. Suggestions for Improvement

Sl. Number	Name of the Department	Suggestions for Improvement
1.	Mathematics	Missing proper cover pages for the files
2.	Physics	Well kept.No consistent cover page
3.	Chemistry	Well kept. But cover page missing
4.	Botany	Missing proper cover pages for the files
5.	Zoology	Need to update old cover pages
6.	Economics	Missing proper cover pages for the files
7.	English	Missing proper cover pages for the files
8.	History	Well kept
9.	Clinical Nutrition and Dietetics	No consistent cover page
10.	Commerce	No consistent cover page
11.	Fashion Technology	No consistent cover page
12.	Sports Nutrition and Dietetics	Missing Proper cover page.
13.	Politics	No consistent cover page
14.	English SF	No consistent cover page
15.	Chemistry SF	Need to update old cover pages
16.	Physical Education	Need to update old cover pages
17.	Hindi	Missing Proper cover page.
18.	Malayalam	Missing Proper cover page.



Criterion 2- Teaching- Learning and Evaluation**Enrolment Percentage**

Sl. Number	Name of the Programme	Number of seats sanctioned	Number of students admitted
1	Mathematics	44	22
2	Physics	36	14
3	Physics model II	24	3
4	Chemistry	36	17
5	Botany	44	21
6	M.Sc Zoology	10	19
7	Zoology	44	25
8	Economics	60	41
9	Econometrics	20	8
10	English	60	42
11	English M.A	15	14
12	History	50	36
13	B.Sc Clinical Nutrition and Dietetics	30	32
14	M.Sc Clinical Nutrition and Dietetics	20	30
15	Commerce	40	16
16	Fashion Technology	50	9
17	Sports Nutrition and Dietetics	50	6
18	Politics	15	18
19	English SF	20	6
20	Chemistry SF	15	15



Criterion 2- Teaching- Learning and Evaluation**Percentage of full time teachers with NET/SET/SLET/ Ph. D**

Sl. Number	Name of the Department	No. Of teachers	No. of teachers with Ph. D	No. of teachers with NET/SET/SLET
1.	Mathematics	4	3	1
2.	Physics	6	3	2
3.	Chemistry	4	3	1
4.	Botany	4	2	2
5.	Zoology	7	5	2
6.	Economics	6		5
7.	English	9	2	7
8.	History	3	1	2
9.	Clinical Nutrition and Dietetics	7		3
10.	Commerce	4	1	1
11.	Fashion Technology	3		
12.	Sports Nutrition and Dietetics	3		
13.	Politics	5	3	2
14.	English SF	3	1	1
15.	Chemistry SF	3		
16.	Physical Education	1	1	
17.	Hindi	1	1	
18.	Malayalam	2	2	



Criterion 2- Teaching- Learning and Evaluation**Pass percentage of Students**

Sl. Number	Name of the Department	No. of student appeared	No. of students passed
1.	Mathematics	33	33
2.	Physics	18	16
3.	Physics model II	7	6
4.	Chemistry	19	19
5.	Botany	27	25
6.	M.Sc Zoology	9	9
7.	Zoology	19	7
8.	Economic	54	44
9.	Econometrics	10	4
10.	English	46	37
11.	English M.A	13	9
12.	History	55	36
13.	Clinical Nutrition and Dietetics	55	52
14.	M.Sc Clinical Nutrition and Dietetics	14	7
15.	Commerce	32	30
16.	Fashion Technology	17	11
17.	Sports Nutrition and Dietetics	6	5
18.	Politics	12	4
19.	English SF	8	4
20.	Chemistry SF	5	3



Criterion 2- Teaching- Learning and Evaluation

List of incomplete Documents

Sl. Number	Name of the Department	List of files not updated
1.	Mathematics	SKAT, Tutorial File, Mentoring File, OBE
2.	Physics	OBE
3.	Chemistry	SKAT, Tutorial File, Mentoring File, OBE, All files to be arranged year wise, OBE, Innovative Teaching Methods, Cross Teaching,
4.	Botany	SKAT, Tutorial File, Mentoring File, OBE, All files to be arranged year wise,
5.	Zoology	2023-24 data to be added, Student Profile (Research Scholars), SKAT, Bridge Course File, Tutorial File, Mentoring File, OBE, Result Analysis, Grievance Redressal File
6.	Economics	SKAT, Tutorial File, Mentoring File, Innovative Teaching Methods, Cross Teaching, OBE
7.	English	Student Profile (PG), ICT File, Tutorial File, remedial File, Faculty Profile, Retd. Teachers File, Grievance Redressal File, Result Analysis, OBE
8.	History	Mentoring File, Tutorial File, OBE, faculty Profile
9.	Clinical Nutrition and Dietetics	OBE, Bridge Course File, Remedial File, Tutorial File, Mentoring File, Grievance Redressal File, Result Analysis, OBE, Faculty Profile
10.	Commerce	SKAT, Tutorial File, Mentoring File, Students Centric Methods, Faculty Profile, OBE
11.	Fashion Technology	Students Centric Methods, OBE, Faculty Profile
12.	Sports Nutrition and Dietetics	OBE, Students Centric Methods, Faculty Profile



13.	Politics	SKAT, Tutorial File, Mentoring File, OBE, All files to be arranged year wise, Question Paper File
14.	English SF	SKAT, Peer Teaching File, remedial Teaching File, Tutorial File, OBE
15.	Chemistry SF	OBE
16.	Physical Education	Faculty Profile
17.	Hindi	OBE
18.	Malayalam	OBE



Criterion 3- - Research, Innovations and Extension**Grants received from Government and non-governmental agencies for research projects /****endowments in the institution during the last five year**

Sl. Number	Name of the project	Amount
1.	DBT STAR college Scheme	Rs. 40,00,000/-
2.	DST - FIST	Rs. 74,00,000/-

Number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship

Sl. Number	Name of the Department	Number of workshops/seminars/conferences	Report with Attendance, Geo tagged Photos and brochure
1.	Mathematics	1	Yes
2.	Physics	3	yes
3.	Chemistry	4	Yes
4.	Botany	2	Yes
5.	Zoology	2	Yes
6.	Economics	1	yes
7.	English	1	Yes
8.	History	1	Yes
9.	Clinical Nutrition and Dietetics	0	-
10.	Commerce	1	Yes
11.	Fashion Technology	0	-
12.	Sports Nutrition and Dietetics	0	-
13.	Politics	0	-
14.	English SF	1	Yes
15.	Chemistry SF	0	-
16.	Physical Education	0	-
17.	Hindi	0	-
18.	Malayalam	1	Yes



**Criterion 3- - Research, Innovations and Extension
Publications**

Sl. Number	Name of the Department	No. of Publications in UGC carelisted journala	No.of books/book chapters/conference proceedings with ISBN Number
1.	Mathematics	0	1
2.	Physics	3	1
3.	Chemistry	2	0
4.	Botany	0	1
5.	Zoology	1	1
6.	Economics	0	0
7.	English	0	1
8.	History	0	0
9.	Clinical Nutrition and Dietetics	1	1
10.	Commerce	1	0
11.	Fashion Technology	0	0
12.	Sports Nutrition and Dietetics	0	0
13.	Politics	0	1
14.	English SF	0	0
15.	Chemistry SF	0	0
16.	Physical Education	0	0
17.	Hindi	1	1
18.	Malayalam	2	2

Awards for Extension activities

Sl. Number	Name of the Award	Awarded to
1.	Sunny Diamond Outsparkle award	Ms, Devika Vijayan, BSc Botany



Criterion 3- - Research, Innovations and Extension**Extension Activities- SPARSH**

Sl. Number	Name of the Department	Number of Extension activities	Report with Geo tagged Photos and brochure
1.	Mathematics	1	Yes
2.	Physics	2	Yes
3.	Chemistry	3	Yes
4.	Botany	2	Yes
5.	Zoology	4	Yes
6.	Economics	1	Yes
7.	English	1	Yes
8.	History	1	Yes
9.	Clinical Nutrition and Dietetics	1	Yes
10.	Commerce	2	Yes
11.	Fashion Technology	1	Yes
12.	Sports Nutrition and Dietetics	0	-
13.	Politics	0	-
14.	English SF	1	Yes
15.	Chemistry SF	0	-
16.	Physical Education	0	-
17.	Hindi	0	-
18.	Malayalam	0	-

MoUs

Sl. Number	Name of the Department	Number of functional MoUs	Report of MoU activities with Geo tagged Photos and brochure
1.	Zoology	2	Yes



Criterion 3- - Research, Innovations and Extension

List of incomplete Documents

Sl. Number	Name of the Department	List of files not updated
1.	Mathematics	MoU
2.	Physics	Publications
3.	Chemistry	Publications,MoU
4.	Botany	Publications
5.	Zoology	Publcations
6.	Economics	Seminars
7.	English	Seminar
8.	History	Seminar
9.	Clinical Nutrition and Dietetics	Publications
10.	Commerce	MoU, Publications
11.	Fashion Technology	Seminar attendance
12.	Sports Nutrition and Dietetics	MoU, seminar
13.	Politics	Seminar attendance
14.	English SF	Seminar
15.	Chemistry SF	NIL
16.	Physical Education	MoU
17.	Hindi	NIL
18.	Malayalam	NIL



Criterion 3- - Research, Innovations and Extension

Suggestions for Improvement

Sl. Number	Name of the Department	Suggestions for Improvement
1.	Mathematics	Activities under MoU should be documented
2.	Physics	Publications of the faculty should be filed
3.	Chemistry	Activities under MoU and Publication file to be maintained
4.	Botany	Publications should be filed
5.	Zoology	Publications should be filed
6.	Economics	Seminar report should be filed with attendance sheet
7.	English	Seminars should be filed.MoU activities should be maintained
8.	History	Attendance sheet of Seminars conducted should be maintained
9.	Clinical Nutrition and Dietetics	Publications of the faculty must be filed
10.	Commerce	Publications of the faculty must be filed
11.	Fashion Technology	Seminar report should be filed properly
12.	Sports Nutrition and Dietetics	Seminar file,Extension activity report must be filed
13.	Politics	Attendance list of seminars and activities under MoU to be maintained.
14.	English SF	Attendance list of seminars to be maintained
15.	Chemistry SF	More activities should be conducted for innovation ecosystem
16.	Physical Education	Activities under MoU should be filed
17.	Hindi	NIL
18.	Malayalam	NIL



Criterion 4 - Infrastructure and Learning Resources**List of incomplete Documents**

Sl. No.	Name of the Department	Status of Department Library registers		
		Library Accession Register	Library stock register	Library issue register
1.	Mathematics	Well maintained	To be updated	Well maintained
2.	Physics	Well maintained	Updated	Well maintained
3.	Chemistry			
4.	Botany	Well maintained	Updated	Well maintained
5.	Zoology	Well maintained	To be updated	Well maintained
6.	Economics	Well maintained	To be updated	Well maintained
7.	English	Well maintained	Updated	Well maintained
8.	History	Well maintained	To be updated	Well maintained
9.	Clinical Nutrition and Dietetics	Well maintained	To be updated	Well maintained
10.	Commerce	No accession register	No stock register	Not maintained well
11.	Fashion Technology	Well maintained	To be updated	Need some changes. Informed
12.	Sports Nutrition and Dietetics	Well maintained	To be updated	Need some changes. Informed the dept.
13.	Politics	Well maintained	To be updated	Well maintained
14.	English SF	Well maintained	To be updated	Well maintained
15.	Chemistry SF	The Department Library is not established.		



Criterion 4 - Infrastructure and Learning Resources

Suggestions for Improvement

Sl. Number	Name of the Department	Suggestions for Improvement
1.	Mathematics	Needs to prepare a library stock register of previous years.
2.	Physics	NA
3.	Chemistry	Needs to prepare a library stock register of previous years.
4.	Botany	NA
5.	Zoology	Needs to prepare a library stock register of previous years.
6.	Economics	Needs to prepare a library stock register of previous years.
7.	English	NA
8.	History	Needs to prepare a library stock register of previous years.
9.	Clinical Nutrition and Dietetics	Needs to prepare a library stock register of previous years.
10.	Commerce	The Department did not maintain a stock register and accession register. The Issue register is also not maintained well. They have to prepare issue register also
11.	Fashion Technology	Needs to prepare a library stock register of previous years. Also they have to identify the book number to be used while issuing a book.
12.	Sports Nutrition and Dietetics	Needs to prepare a library stock register of previous years. Also they have to identify the book number to be used while issuing a book.
13.	Politics	Needs to prepare a library stock register of previous years.
14.	English SF	Needs to prepare a library stock register of previous years.
15.	Chemistry SF	No department library. So they are not keeping the department library registers
16.	Physical Education	No department library. So they are not keeping the department library registers



Criterion 5-Student Support and Progression**Scholarships to students by the Department**

Sl. Number	Name of the Department	Amount of Student Aid Fund	No. of students availed
1.	Mathematics	2000	3
2.	Physics	4000	6
3.	Chemistry	3500	4
4.	Botany	4500	8
5.	Zoology	5000	11
6.	Economics	7000	18
7.	English	6500	21
8.	History	6000	17
9.	Clinical Nutrition and Dietetics	0	0
10.	Commerce	0	0
11.	Fashion Technology	0	0
12.	Sports Nutrition and Dietetics	0	0
13.	Politics	3500	5
14.	English SF	0	0
15.	Chemistry SF	0	0

Redressal of student grievances including sexual harassment and ragging cases

Sl. Number	Name of the club	Minutes	Report
1.	Grievance Redressal Cell	Updated	Updated
2.	Anti ragging Cell	Updated	Updated
3.	Internal Complaints Committee	Updated	Updated
4.	Ethics Committee	Updated	Updated
5.	SC/ST/OBC/Minority Cell	Updated	Updated



Criterion 5-Student Support and Progression**Capacity development and skills enhancement activities**

Sl. Number	Life Skill / . Awareness of trends in technology/Soft skill/ Communication skill	Name of the Programme	Organized by (Name of the club/Department)	Report (Updated/Not Updated)
1.	Soft skill		Mathematics	Updated
2.	Soft skill		Physics	Updated
3.	Life skill		Chemistry	Updated
4.	Soft skill		Botany	Updated
5.	Soft skill		Zoology	Updated
6.	Soft skill		Economics	Updated
7.	Soft skill		English	Updated
8.	Soft skill		History	Updated
9.	Life skill		Clinical Nutrition and Dietetics	Updated
10.	Soft skill		Commerce	Updated
11.	Soft skill		Fashion Technology	Updated
12.	Nil		Sports Nutrition and Dietetics	Not Updated
13.	Soft skill		Politics	Updated
14.	Soft skill		English SF	Updated
15.	Nil		Chemistry SF	Not Updated

Criterion 5-Student Support and Progression**Guidance for competitive examinations and career counselling**

Sl. Number	Name of the club/ Department	Competitive Examination s (no.)	No. of students	Career counselling Programmes (No.)	No. of students	Report with Brochure and Attenda nce
1.	Career and Placement Cell	6	210	4	235	To be updated



Criterion 5-Student Support and Progression**Alumni**

Sl. Number	Name of the club/ Department	Contribution to the college	Alumni Register and Alumni Report
1.	Mathematics	Nil	Updated
2.	Physics	Nil	Updated
3.	Chemistry	Nil	Updated
4.	Botany	Nil	Updated
5.	Zoology	Nil	Updated
6.	Economics	Nil	Updated
7.	English	Nil	Updated
8.	History	Nil	Updated
9.	Clinical Nutrition and Dietetics	Nil	Updated
10	Commerce	Nil	Updated
11	Fashion Technology	Nil	Updated
12	Sports Nutrition and Dietetics	Nil	Updated
13	Politics	Nil	Updated
14	English SF	Nil	Updated
15	Chemistry SF	Nil	Updated

Criterion 5-Student Support and Progression**Percentage of placement of outgoing students and students progressing to higher education**

Sl. Number	Name of the Department	No. of students placed	No. of students progressed	students qualifying in state/national / international level examinations
1.	Mathematics	0	14	0
2.	Physics	0	12	0
3.	Chemistry	0	10	0
4.	Botany	0	25	0
5.	Zoology	0	21	0
6.	Economics	0	32	0
7.	English	0	30	1
8.	History	0	16	0



9.	Clinical Nutrition and Dietetics	8	15	1
10.	Commerce	0	6	0
11.	Fashion Technology	6	1	0
12.	Sports Nutrition and Dietetics	4	2	0
13.	Politics	4	5	1
14.	English SF	2	2	0
15.	Chemistry SF	0	4	0

Criterion 5-Student Support and Progression

Student Participation and Activities

Sl. Number	Name of the Department	No. of students received awards/medals in sports/ cultural activities at University / state/ national / international level	No. of students participated in sports/ cultural activities outside the college	Certificates Verified (Yes/No)
1.	Mathematics	4	23	Yes
2.	Physics	2	17	Yes
3.	Chemistry	3	24	Yes
4.	Botany	5	32	Yes
5.	Zoology	2	36	Yes
6.	Economics	10	25	Yes
7.	English	12	35	Yes
8.	History	14	32	Yes
9.	Clinical Nutrition and Dietetics	4	31	Yes
10.	Commerce	2	18	Yes
11.	Fashion Technology	2	11	Yes
12.	Sports Nutrition and Dietetics	1	2	Yes
13.	Politics	10	4	Yes
14.	English SF	1	1	Yes
15.	Chemistry SF	0	1	Yes



Criterion 5-Student Support and Progression**No. of competitions conducted at the institution**

Sl. Number	Name of the Department/ Club	Report complete with Geo tagged photo, brochure and Registration signed by participants and Convenor
1.	Mathematics	Well maintained
2.	Physics	Well maintained
3.	Chemistry	Well maintained
4.	Botany	Well maintained
5.	Zoology	Well maintained
6.	Economics	Well maintained
7.	English	Not Updated
8.	History	Well maintained
9.	Clinical Nutrition and Dietetics	Well maintained
10.	Commerce	Well maintained
11.	Fashion Technology	Not Updated
12.	Sports Nutrition and Dietetics	Not Updated
13.	Politics	Well maintained
14.	English SF	Well maintained
15.	Chemistry SF	Not Updated
16.	Physical Education	Well maintained
17.	Hindi	Well maintained
18.	Malayalam	Well maintained
19.	Arts Club	Well maintained
20.	College Union	Well maintained
21.	NSS	Well maintained
22.	NCC	Well maintained
23.	Women cell	Well maintained



Criterion 6- Governance, Leadership and Management

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs

Sl. Number	Name of the Department	Number of teachers/ participating in FDP	Total No. of teachers/
1.	Mathematics	4	4
2.	Physics	6	6
3.	Chemistry	3	3
4.	Botany	4	1
5.	Zoology	7	3
6.	Economics	4	1
7.	English	9	1
8.	History	2	0
9.	Clinical Nutrition and Dietetics	7	1
10.	Commerce	4	0
11.	Fashion Technology	4	0
12.	Sports Nutrition and Dietetics	3	0
13.	Politics	3	0
14.	English SF	3	1
15.	Chemistry SF	3	0
16.	Physical Education	1	0
17.	Hindi	1	0
18.	Malayalam	2	2

Criterion 6- Governance, Leadership and Management

List of incomplete Documents and Suggestions for Improvement

Sl. Number	Name of the Department	List of files not updated
1.	Mathematics	SWOC to be modified, Open house meeting file incomplete
2.	Physics	SWOC to be modified
3.	Chemistry	Notices to be included in minutes b Files are not signed by HoD, SWOC be reworked



4.	Botany	Open house meeting file incomplete, SWOC to be modified
5.	Zoology	Files complete- Include Action taken in Open house
6.	Economics	Fund from philanthropists, Open house meeting
7.	English	SWOC to be modified, Minutes of Staff meeting incomplete, Fund from philanthropists, Performance appraisal file incomplete
8.	History	Minutes of meeting - adopt new format, Fund from philanthropists to be updated
9.	Clinical Nutrition and Dietetics	Open house meeting, No participation in FDP, Fund from philanthropists, Minutes of meeting - adopt new format
10.	Commerce	No signatures on documents, Performance appraisal file incomplete, No participation in FDP, SWOC not strong, Fund from philanthropists to be updated
11.	Fashion Technology	SWOC to be modified, Open House file to be updated, Performance appraisal file incomplete, No FDP
12.	Sports Nutrition and Dietetics	SWOC to be modified, Open House not conducted, Year plan to be reconsidered - too many items but not conducted , PTA 2023-24 incomplete, No FDP
13.	Politics	Files updated, No FDP
14.	English SF	No participation in FDP, Rewrite SWOC, Minutes and ATR incomplete
15.	Chemistry SF	SWOC to be modified, Open House file to be updated with action taken, Performance appraisal file incomplete-George Sir, No FDP
16.	Physical Education	No FDP
17.	Hindi	Files updated, Minutes book to be modified, NO FDP
18.	Malayalam	Files updated, Fund from philanthropists to be updated

Criterion7-Institutional Values and Best Practices

	Name of the Cell/ Club	Status (Updated/Not updated)
1	Women Cell	-
2	Anti Harassment Committee (Minutes and Report)	-
3	Gender Justice Forum	-
4	Internal Complaints Committee (Minutes and Report)	-
5	Bhoomithra Sena	-
6	Nature Club	-
7	Encon Club	
8	NCC	updated
9	NSS	updated
10.	Centre for Gandhian Studies	-
11	College Union	-
12	WEM CLUB	updated



Criterion7-Institutional Values and Best Practices

Best Practices- PARYAPTHA

Sl. Number	Name of the Department	No. of students who are self employed/or earn while learning	Number of Exhibition cum sales organized, with total revenue generated
1.	Mathematics	18	-
2.	Physics	1	18-2-2019-2000/- 10-2-2022-2500/- December 2022-2000/- December 2023-2200/-
3.	Chemistry	8	
4.	Botany	7	30-8-2022- 9-6-2023
5.	Zoology	5	20-6-2018 10-6-2019
6.	Economics	4	23-12-2022- 5000/- 23-12-2023-10000/-
7.	English	15	-
8.	History	5	10-2-2022
9.	Clinical Nutrition and Dietetics	4	3-11-2018 9-7-2019 16-10-2022
10.	Commerce	9	8-10-2018 14-9-2023
11.	Fashion Technology	3	
12.	Sports Nutrition and Dietetics	4	8-11-2022-4550/-
13.	Politics	4	-
14.	English SF		-
15.	Chemistry SF		-
16.	Physical Education		-
17.	Hindi		-
18.	Malayalam		-
19	WEM Club		9-6-2022 28-2-2023



20	NSS		20-8-2019-35000/- 12-2-2020 9-6-2022
21	ALSTAGIA		26-1-2019 25-1-2020 26-1-2023
22	COLLEGE UNION		25-1-2020-12000/-

Criterion7-Institutional Values and Best Practices

Sl. Number	Name of the Department	List of files not updated
1.	Mathematics	updated
2.	Physics	updated
3.	Chemistry	updated
4.	Botany	updated
5.	Zoology	updated
6.	Economics	updated
7.	English	updated
8.	History	updated
9.	Clinical Nutrition and Dietetics	updated
10.	Commerce	updated
11.	Fashion Technology	updated
12.	Sports Nutrition and Dietetics	updated
13.	Politics	updated
14.	English SF	
15.	Chemistry SF	updated
16.	Physical Education	updated
17.	Hindi	NA
18.	Malayalam	NA

