



# ALPHONSA COLLEGE PALA

ARUNAPURAM P.O., PALA , KOTTAYAM (Dist.)  
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Re-accredited (5<sup>th</sup> cycle) by NAAC with A+ Grade (CGPA 3.33)

DBT - STAR College, DST-FIST and DST- CURIE SUPPORTED

## IQAC Internal Audit Report 2024–25

The Internal Quality Assurance Cell (IQAC) conducted a comprehensive review of institutional performance during the academic year 2024–25. The review focused on academic, administrative, research, extension, and sustainability activities undertaken by various departments and support units. Based on the evaluation, the following recommendations are proposed for strengthening quality assurance practices and enhancing institutional preparedness for accreditation and continuous improvement.

### Criterion I: Curricular Aspects

- Departments have been actively implementing the prescribed curriculum and collecting stakeholder feedback.
- Curriculum enrichment activities have been conducted through seminars, workshops, and value-added programmes.

#### Recommendations

1. Feedback reports collected from stakeholders should be analyzed question-wise and discussed at departmental level. Departments should submit analyzed feedback reports with action taken reports.
2. Each department should introduce at least one or two certificate courses annually to enhance curriculum enrichment and employability. Indian Knowledge System (IKS) components should be integrated through: Certificate courses, Workshops and FDPs, Invited lectures, Research publications and book chapters

### Criterion II: Teaching-Learning and Evaluation

- Innovative teaching methodologies are being adopted in selected courses.

#### Recommendations

1. Teaching Plans and Course Plans should incorporate innovative pedagogical methods such as:
  - Game-based learning
  - Technology-enabled learning
  - Problem-solving approaches
  - Project-based learning
2. Blended learning should be strengthened through:
  - Educational YouTube channels
  - Digital learning resources
  - Learning Management Systems
3. Faculty members should complete NEP-related training programmes to align teaching practices with emerging educational reforms.

### Criterion III: Research, Innovations and Extension

- Faculty members are engaged in research and publication activities.
- Departments organize extension and outreach programmes for community engagement.



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## Recommendations

1. Increase publications in Scopus and Web of Science indexed journals.
2. Promote:
  - Intellectual Property Rights (IPR) activities
  - Consultancy services
3. Encourage research aligned with Sustainable Development Goals (SDGs).
4. Domain-oriented clubs should be established for academic and professional skill development.
5. GPS-tagged photographs and proper documentation should be maintained for all extension activities.

### Criterion IV: Infrastructure and Learning Resources

- The institution provides adequate infrastructure for academic activities.

## Recommendations

1. Additional software and e-resources should be made available wherever required.
2. Virtual Laboratory facilities should be explored and subscribed to.
3. Infrastructure utilization and maintenance records should be regularly updated.

### Criterion V: Student Support and Progression

- Student progression and support mechanisms are functioning effectively.
- Documentation practices require further strengthening.

## Recommendations

1. Standardized formats should be used for student enrollment and progression data.
2. Proper documentation should be maintained for:
  - Self-employment
  - Entrepreneurship
  - Startup ventures
3. At least one Open House Meeting should be conducted annually in the presence of management representatives.

### Criterion VI: Governance, Leadership and Management

- Departments prepare annual plans and conduct periodic review meetings.
- Institutional governance practices support quality enhancement initiatives.

## Recommendations

1. Departmental Annual Plans should be aligned with the Institutional Development Plan (IDP).
2. Staff meeting minutes should include:
  - Discussion of annual plans
  - Review of implementation
3. Collaborations should be supported by valid and functional MoUs.
4. Financial transparency should be ensured through proper maintenance of vouchers, receipts, and supporting documents.



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## Criterion VII: Institutional Values and Best Practices

- Departments actively participate in environmental and social responsibility initiatives.
- Sustainability-related programmes are regularly conducted.

### Recommendations

1. Strengthen activities related to:
  - Water management
  - Waste management
  - Energy conservation
  - Net Zero initiatives
2. Conduct impact assessments using:
  - Pre-event surveys
  - Post-event surveys
  - Feedback analysis tools

IQAC Coordinator



PRINCIPAL  
Principal  
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