



Alphonsa College, Pala

Ph : 04822-212447
Mob : 7907054140

ARUNAPURAM P.O., PALA, KOTTAYAM (Dist.)
KERALA STATE, S.INDIA - 686 574

E-mail : alphonsaoffice@gmail.com, Website : www.alphonsacollege.edu.in
Re-accredited (5th cycle) by NAAC with A+ Grade (CGPA 3.33)
DBT -Star College, DST-FIST and DST- CURIE Supported

No. A1-542/2026

Date: 29/06/2026

To
The Chairman
University Grants Commission
Ministry of Education, Govt. of India
Bahadur Shah Zafar Marg
New Delhi – 110002

Subject: Compliance with UGC Regulations & Guidelines – Submission of Undertaking

Reference: E-mail dated 18-06-2026

Dear Sir,

Alphonsa College Pala, hereby undertake that our institution is in full compliance with the following UGC regulations and guidelines:

1. Establishment and Composition of the Internal Complaints Committee (ICC)

The institution has established an Internal Complaints Committee (ICC) in accordance with the UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2016. The Committee operates in compliance with the prescribed regulations and guidelines to promote a safe, secure, and gender-sensitive environment, ensuring protection against sexual harassment for all women employees and students. <https://alphonsacollege.in/clubs-and-cells/>

2. Compliance with UGC (Redress of Grievances of Students) Regulations, 2023, and Composition of the Student Grievance Redressal Committee (SGRC)

In compliance with the UGC (Redress of Grievances of Students) Regulations, 2015, the institution has constituted a Student Grievance Redressal Committee (SGRC). The Committee functions in accordance with the prescribed guidelines to address student grievances promptly, fairly, and transparently, ensuring an effective mechanism for grievance resolution. <https://alphonsacollege.in/clubs-and-cells/>

3. Institutional Development Plans for Higher Education Institutions



The institution has initiated measures to implement the UGC guidelines on Institutional Development Plans (IDPs) for Higher Education Institutions, aligning its strategies and activities with the goals and objectives envisaged in the National Education Policy (NEP) 2020.

<https://alphonsacollege.in/wp-content/uploads/2024/05/Institutional-Development-Plan-2030.pdf>

4. Accessibility Guidelines and Standards for Higher Education Institutions & Universities

The institution has implemented the Accessibility Guidelines and Standards prescribed by the UGC for Higher Education Institutions, ensuring an inclusive and accessible environment for all stakeholders.

<https://alphonsacollege.in/divyangjan-friendliness/>

<https://alphonsacollege.in/wp-content/uploads/2024/05/Policy-on-facilities-to-differently-abled-.pdf>

5. Compliance with the UGC Guidelines on Public Self-Disclosure by Higher Education Institutions

The institution ensures public disclosure of information in accordance with the requirements put forth by UGC. Details related to governance, academic programmes, faculty profiles, fee structures, institutional policies, and student support services are made available on the official website, promoting transparency and easy access to information for all stakeholders. <https://alphonsacollege.in/undertaking/>

6. Establishment of Research and Development Cell

The institution has established a Research and Development (R&D) Cell in accordance with the guidelines issued by the UGC. The Cell promotes a vibrant research culture by facilitating research activities, innovation, collaborations, and the effective dissemination of knowledge among faculty and students. <https://alphonsacollege.in/research/>

7. Compliance with the UGC Fee Refund Policy

The institution complies with the UGC Fee Refund Policy, ensuring that students who withdraw their admission within the stipulated period are granted fee refunds in accordance with the prescribed UGC norms. A transparent, fair, and efficient mechanism has been established for processing and resolving fee refund requests. <https://alphonsacollege.in/policy-documents/>

8. Curbing the Menace of Ragging



In compliance with the directives of the UGC, the institution has implemented comprehensive measures to prevent and eliminate ragging on campus. An Anti-Ragging Committee and an Anti-Ragging Squad have been constituted and are functioning effectively to ensure a safe and supportive learning environment. The institution also organizes awareness programmes and sensitization activities to educate students about the harmful effects of ragging and to promote a culture of mutual respect and discipline. <https://alphonsacollege.in/clubs-and-cells/>

9. Equitable Opportunity for Socio-Economically Disadvantaged Groups (SEDGs)

The institution has undertaken various initiatives to ensure equitable access and opportunities for Socio-Economically Disadvantaged Groups (SEDGs) in accordance with UGC guidelines. These measures are aimed at addressing the challenges faced by SEDG students in the learning process and fostering an inclusive, supportive, and equitable educational environment. <https://alphonsacollege.in/student-support/>

This undertaking is issued as a formal commitment to maintaining full compliance with the above-mentioned UGC regulations and guidelines. A copy of this undertaking is uploaded on our institution's official website for reference.

Principal

Prof. Dr. Sr. Minimol Mathew

Principal, Disbursing Officer &
Drawing Officer in Charge
Alphonsa College
Alphonsa College Pala
Pala - 686744, Kottayam, Kerala, India
PEN: 483583

